



ANDHRA PRADESH ELECTRICITY REGULATORY COMMISSION

#11-4-660, 4th Floor, Singareni Bhavan, Red Hills, Khairatabad
Hyderabad 500 004 Phones: 23397 - 381, 399, 556 Fax: 2339 7378

NOTIFICATION dt. 16-02-2024

The Commission intends to fill up the post of Assistant Director (Information Technology) by direct recruitment.

1. The qualifications and experience required for the post are as detailed below:

No. of Posts: 1

Pay Grade: 24

Pay Scale: Rs.70850 – 158880

Age Limit: Min:32 years – Max:40 years (as of the date of this notification)

Minimum Educational Qualification	Nature of Experience	Qualifying Service
BE/B.Tech. in Computer/ Communications Tech. or BE/B.Tech. with a Post Graduate Diploma in Computer Applications or Post Graduate Degree in Computer Application with Graduate Degree in Science	Adequate knowledge and demonstrated capability in IT implementation, website management and electronic data management	a) Holding analogous posts on regular basis; or b) With 3 years regular service in pay grade 23 or equivalent.

2. Applications have to be made in the format appended to this notification. Applications should reach the Commission Secretary on or before **02-03-2024**. Applications received after the due date and time will not be considered. The Commission is not responsible for any postal delay. The envelope containing the application may be superscribed as "Application for the post of Assistant Director (Information Technology).
3. If the candidates are employed in Government/Semi-Government/PSU, their applications must be routed through their employer, along with Part-B of the format appended. However, an advance copy may also be submitted to the Commission by the candidates.

4. If the application received is incomplete or if required copies of certificates and demand draft are not enclosed, the application will not be considered. No further correspondence will be entertained in this regard.
5. Service rules as applicable to the employees of the Commission shall be made applicable to the candidates appointed.
6. Applicants are requested to apply only if they satisfy the qualifications, experience etc., as indicated. Candidates are requested to make a comparison of the qualifications and experience required to those possessed by them to enable their candidature.
7. The following need to be enclosed with the application:
 - a) A demand draft for Rs.500/- drawn in favour of the Commission Secretary, Andhra Pradesh Electricity Regulatory Commission, payable at Hyderabad. Payment of Fees is exempted for the reserved categories i.e., SC/ST/BC/PHC candidates as per the Government rules. Applications received without fees will be summarily rejected. Fees paid shall not be refunded under any circumstances.
 - b) In the case of applicants belonging to SC/ST/BC/PHC, a fresh community certificate issued by the concerned revenue official not earlier than six months from the date of notification shall be produced.
 - c) Self-attested copy of SSC certificate as proof of Date of Birth.
 - d) Self-attested copies of University/Board certificates as proof of acquiring qualifications.
 - e) Self-attested copies of experience certificates may be enclosed. If an experience certificate is given by the Personnel/HR department, a copy of the same may be enclosed.
8. Canvassing in any form, amounts to disqualification and the candidature of such candidates shall not be considered and necessary actions will be initiated against them.


Commission Secretary

SECRETARY
A.P. Electricity Regulatory Commission
Hyderabad.

PART-A



Photograph

ANDHRA PRADESH ELECTRICITY REGULATORY COMMISSION
11-4-660, 4th Floor, Singareni Bhavan, Red Hills, Hyderabad – 04

APPLICATION FOR THE POST OF ASSISTANT DIRECTOR (Information Technology)

1	Full Name of the Candidate	
2	Father's Name	
3	Date of Birth & Age (as of the date of Notification)	
4	Present Address for correspondence	Permanent Address
	Pin Code:	Pin Code:
5	Mobile No.	
6	e-mail Address	
7	Whether belongs to SC/ST/BC/PHC/ Others.	

8. Educational and Professional qualifications:
(To be mentioned in chronological order starting from SSC/X standard)

Sl. No.	Exam passed	Board/College/University	Percentage of marks secured	Year of passing
	SSC			

9. Details of Professional experience:

(To be furnished in reverse chronological order starting from the present employment. If held many positions in one organization, mention the first & last designations held. Please mention on a separate sheet of paper, the details of the nature of the job, specific skill sets used/acquired and contributions made in each employment.)

Sl. No.	Name of the Organisation	Designation	Period of work	
			From	To

Present Pay particulars:

a	Pay drawn	
b	Scale of Pay	
c	Gross emoluments per month	
d	Net emoluments per month	

10	Have you ever been convicted, if so, please give details.	
11	Have you ever been involved in any criminal case, if so, please give details.	
12	Have you ever been pronounced unfit for any Government Job/Post/other services on any grounds, if so, please give details.	
13	Earliest date by which the individual can report to duty if selected.	
14	Any other information that the candidate may wish to furnish.	

15. Particulars of Fees:

Demand Draft No.	Date of Demand Draft	Name and Branch of the Bank	Amount (Rs.)

I hereby declare that the information furnished above is true to the best of my knowledge. In case it is found subsequently that the information furnished above is false, I understand that I am liable to be discharged from service without any notice whatsoever and also for necessary departmental action.

SIGNATURE OF THE CANDIDATE

PART – B

(only for serving Government/Semi-Government/PSU employees)

(ON OFFICIAL STATIONERY)

From

To
The Commission Secretary,
APERC,
D.No.11-4-660,
4th Floor, Singareni Bhavan,
Red Hills, Hyderabad - 04

Ref No.:

Dt:

Sir,

With reference to your Notification dt.16-02-2024, this is to certify that

- a) The **date of birth**, qualifications, experience and other details furnished by Sri/Smt _____ in Part-A have been verified and found to be correct.
- b) The integrity of Sri/Smt _____ is beyond doubt.
- c) No vigilance or disciplinary case is pending or contemplated against the officer concerned.
- d) APERC will be informed at the earliest if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.
- e) An Up-to-date ACR dossier of the concerned officer for the past five years is enclosed herewith.
- f) In case of selection, this office has no objection to relieving him/her.

Signature of the Authorised Officer
(Name & Designation with telephone & fax nos.)
Seal of the Officer


Commission Secretary i/c

SECRETARY
A.P. Electricity Regulatory Commission
Hyderabad.